

**VILLAGE OF BLISSFIELD  
PARKS AND RECREATION PLAN**

**Approved by  
Village of Blissfield  
Parks and Recreation Advisory Board  
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**Approved by  
Village of Blissfield  
Planning Commission  
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**Approved by  
Village of Blissfield  
Village Council  
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Clearing House: Region II Planning Commission  
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## **I. INTRODUCTION**

The objective of this Parks and Recreation Plan is the design and maintenance of a quality parks and recreation system in the Village of Blissfield, through end of the year 2018. The Plan analyzes existing park and recreation resources and demands, identifies areas of need, and proposes goals, objectives, and projects designed to address these needs.

### **A. Purpose**

The purpose of the plan is to go beyond an inventory of existing recreational opportunities and facilities available to Village residents. It will identify problems and future needs in order to develop a plan that will remedy identified problems and generally assure quality recreational services and facilities in a programmed, systematic manner for both the present and expected future population. The plan is intended to be a policy guide for Village officials in developing efficient recreational services and park facilities.

### **B. Scope**

The scope of this plan concerns the evaluation of the recreational needs regarding the Village parks and recreation system. Moreover, it will prescribe an agenda that will address these needs.

### **C. Parks and Recreation Advisory Board**

To obtain citizen input and communication in the preparation of Village Parks and Recreation Plans, a Blissfield Village Parks and Recreation Commission was established in 1989, and re-organized in 1993 as the Parks and Recreation Advisory Board. The Blissfield Parks and Recreation Advisory Board currently consists of seven members. Each Board member is appointed by the Village President, with confirmation, via resolution, by the Village Council. The Board members each serve two-year terms, beginning January 1 of each odd-numbered year. The Parks and Recreation Advisory Board developed this plan, and the Advisory Board serves as a forum that allows for public input in the plan.

## **II. COMMUNITY DATA**

### **Natural Conditions**

#### **A. Location**

The Village of Blissfield is located in southeastern Lenawee County approximately eight miles north of the Ohio-Michigan border, and 10 miles southeast of Adrian (the Lenawee County seat).

#### **B. Soils**

The Soil Conservation Service's 1947 Soil Survey for Lenawee County states that the primary soils in the Village are Griffin and Sloan loams, Kibbie and Colwood fine sandy loams, and Wauseon loams. These soils are, in many cases, poorly drained with slopes ranging from 0-7%.

#### **C. Water**

The significant water feature within the Village is the River Raisin, which meanders through the center of the community. The river's floodplain, which covers approximately 15 to 20% of the Village's geographical area, has had a very strong impact on the development of the Village.

#### **D. Topography**

The topography of Blissfield is relatively flat and varies only slightly in elevation. The highest recorded elevation (USGS) in the Village is 694 ft., and the lowest is 679 ft.

### **Socio-Economic Conditions**

#### **A. Population**

Historically, population growth in the Village of Blissfield has occurred at a slow to moderate rate. Since 2010, however, Census estimates show that the Village's population has declined slightly. According to the 2010 Census data, the population in 2010 was 3,340 persons, and in 2012 it was estimated to be 3,291 (see Table 1). The future population trend should be stable; with estimated expansion rates of 1-2 % over the next ten years (see Table 2 on next page).

From a racial and ethnic perspective, of the 3,291 persons in the Village, .3% is black, less than .5% are native-Americans, and .2% are asian-americans. The largest minority is the Hispanic population, at 5.1% (based on the 2010 Census data).

From a gender perspective, Blissfield's population is 48.3% male and 51.7% female. This male-to-female ratio is slightly less than the ratio for Lenawee County (50.5% male and 49.5% female) and the state (49.1% male and 50.9% female).

For the most part, racial, ethnic, and gender issues should have no affect on recreation planning in the Village. There is, however, one specific population factor that this plan needs to consider. Blissfield's population is now generally slightly younger than the County. For example, Blissfield's median age is 38.8, while Lenawee County's median age is 40.0. However, and more

**Table 1**  
**Population Trends**  
**Blissfield Village,**  
**Surrounding Cities and**  
**Towns**

	1990	2000	2010	2012	% Change 90-00	% Change 00-10	% Change 10-12
Lenawee County	91,476	98,890	99,892	98,987	0.08	0.01	-0.01
Blissfield Village	3,172	3,223	3,340	3,291	0.02	0.07	-0.04
Adrian City	22,097	21,574	21,133	20,842	-0.02	-0.02	-0.01
Hudson City	2,580	2,499	2,307	2,273	-0.03	-0.08	-0.01
Tecumseh City	7,462	8,574	8,521	8,427	0.15	-0.01	-0.01
Adrian Township	4,336	5,749	6,035	6,161	0.33	0.05	0.02
Tecumseh Township	1,539	1,881	1,972	1,955	0.22	0.05	-0.01
Blissfield Township	677	692	533	621	0.02	-0.23	0.17
Ogden Township	1,146	1,063	973	962	-0.07	-0.08	-0.01
Deerfield Township	737	765	670	664	0.04	-0.12	-0.01
Palmyra Township	2,602	2,366	2,084	2,051	-0.09	-0.12	-0.02
Riga Township	1,471	1,439	1,406	1,384	-0.02	-0.02	-0.02

Source: US Bureau of the Census.

**Table 2**  
**Population Trends**  
**Village of Blissfield and**  
**Surrounding Communities**

	2010	2012	2020
<b>Townships</b>			
Adrian	6,035	6,161	6,500
Tecumseh	1,972	1,955	1,900
<b>Cities/Villages</b>			
Blissfield	3,340	3,291	3,400
Adrian	21,133	20,842	20,100
Hudson	2,307	2,273	2,200
Tecumseh	8,521	8,427	8,200

Source: US Census Bureau and local estimates. Village of Blissfield estimates are based on building permit data and include manufactured housing developments, which are not included in MDMB estimates.

importantly, Blissfield has a higher percentage of its population that is 65 and older (15.5%) than the County (14.6%). Another indicator of our aging population is the growth in our labor force population. The age group of 18-65 increased to 58.9%. This population data indicates that the Village should continue to plan for the recreational needs of an older population, without ignoring the other age groups.

#### B. Residential Areas

According to the 2012 Blissfield Comprehensive Plan, prepared by the Blissfield Planning Commission, residential land uses account for 25.2% of the Village's total land area. Of the 363.9 acres of residential land in Blissfield, 350.9 acres, or 96.4%, are single-family residences. The remaining 13 acres have multi-family land uses.

#### C. Commercial Areas

Commercial/office/institutional land use in Blissfield represents only a small portion of the Village's total area. The 54.6 acres of commercial land represent 3.8% of the total land area, and are generally found near the Village's center and along US223.

#### D. Industrial Areas

Industrial land use occupies 85.9 acres, or 6.0% of Blissfield's total area, as of the 2012 Comprehensive Plan. That acreage is comprised of both light and heavy manufacturing industries.

#### E. Agriculture, Forests, and Vacant Areas

Agricultural lands, forests, and vacant lands represent the largest total land area for any land use category in Blissfield. According to the Comprehensive Plan, 892.4 acres, or 62.0% of the Village's land, is used for these purposes.

#### F. Employment Trends

According to 2010 Census data, manufacturing and related employment constituted 12.8% of the local workforce, while in 2000 it was 28.7%. While manufacturing employment decreased, non-manufacturing employment increased from 44.3% in 2000 to 48.1% in 2010, and professional/public service employment grew from 27.0% in 2000 to 39.1% in 2010.

### **Other Characteristics**

#### A. Transportation

The major road serving Blissfield is US223, which travels southeast/northwest through the center of the Village. According to the Michigan Department of Transportation, US223 has an average daily traffic volume of approximately 15,000 to 18,000 vehicles.

## B. Schools

The Blissfield Community School District provides educational facilities for residents of the Village, as well as portions of 5 surrounding townships. Located within the Village are an elementary school, a middle school, and a high school, as well as various recreational facilities.

## C. Health Care

Bixby Hospital, located about 11 miles away in the City of Adrian, is the closest major health care facility to Blissfield. Several other major hospitals are located in Toledo, Ohio (about 18 miles southeast of Blissfield), and in Ann Arbor, MI (about 35 miles northeast of Blissfield).

## D. Police and Fire

The Village of Blissfield presently has five full-time police officers that provide 24/7 police protection for its residents. In addition, the Lenawee County Sheriff's Department and the Michigan State Police provide additional protection upon request. The 21-member Blissfield Township Fire Department provides fire protection for the Village. The BTFD serves not only the Village, but the Blissfield Township as well. The Village and Township have entered into mutual-aid agreements with other area Police and Fire Departments.

### **III. EXISTING RECREATION FACILITIES AND PROGRAMS**

#### **Existing Facilities**

Existing Village-owned recreational facilities include Ellis Park, Clara Bachmayer Memorial Park, Bachmayer Little League Park, Farver Little League Field, the Downtown Mini-Park, Aloysius and Rita O'Mara Park, and a tennis court facility located on Blissfield Middle School property. Other facilities include the Blissfield Community High School/ Middle School/Elementary School campus; owned by the Blissfield Community Schools (see Map 1 on Page 10).

Ellis Park contains baseball and softball fields, volleyball courts, shuffleboard courts, basketball courts, picnic facilities, playground equipment, a boat launch, an outdoor community swimming pool, restroom facilities, and a skateboard complex. Ellis Park can also be configured for youth soccer fields. Directly across the River Raisin is Clara Bachmayer Memorial Park, which contains picnic facilities, restroom facilities, and playground equipment. Two pedestrian bridges connect these two parks. Bachmayer Little League Park contains a Boundless Playground, picnic facilities, restroom facilities, and a baseball field. The Farver Little League Field also contains a baseball field and restroom facilities. There is a "mini-park" in the Village's downtown area, and another (O'Mara Park) located just off-downtown along US223 near the entrance to Ellis Park. Last, a Village-owned and operated tennis court complex is located on Blissfield Middle School property.

Though the Village-owned facilities are in many respects handicapped-accessible, according to the Village ADA transition plan, there are some areas that need to be addressed. In general, these areas include the approaches to a pedestrian bridge between Ellis and Clara Bachmayer Parks, and access between the picnic shelters, athletic fields, playgrounds, and benches along the River Raisin, in Ellis and Clara Bachmayer Parks. Restroom facilities in Ellis Park and Clara Bachmayer Park also may require upgrading for handicapped accessibility. Ellis, Clara Bachmayer, and Bachmayer Little League Parks are rated as "Level 2", and Farver Little League Field and the Downtown Mini-Park are rated as "Level 4", in terms of handicapped accessibility).

The Blissfield School complex contains both playground and athletic facilities (these include gymnasiums and baseball, softball, football, soccer, and track facilities – some of which the Village uses for its own recreational programming). The school complex also includes a Village owned and operated tennis court facility. Table 3 on the next page provides a list of the local recreation resources available to Village residents.

In addition to the Village and School recreational facilities, there are several County and State recreational facilities within a half-hour's drive. Available regional facilities include State Parks, an MSU arboretum facility, Lenawee County Parks, Toledo/Lucas County (Ohio) Metroparks, and Ohio State Parks (see Map 2 on Page 11). Although these facilities are not located within the Blissfield Village limits, Blissfield residents do use them with some regularity. Table 4 on the next page lists the major regional recreational facilities that are used by Blissfield residents. Another facility that Blissfield residents use is the Bliss-Liewert Senior Center, located in Blissfield. This Senior Center offers recreational programs for the Blissfield area senior population.

Last, Blissfield has received three state recreation grants in the past. In Ellis Park, a LWCF grant was used to construct restroom buildings in both Ellis Park and Clara Bachmayer Memorial Park, while a CMI grant was used to renovate Gail Giles Swimming Pool and bathhouse in Ellis Park. A MNRTF grant was also used to construct a boat launch on the River Raisin in Ellis Park.

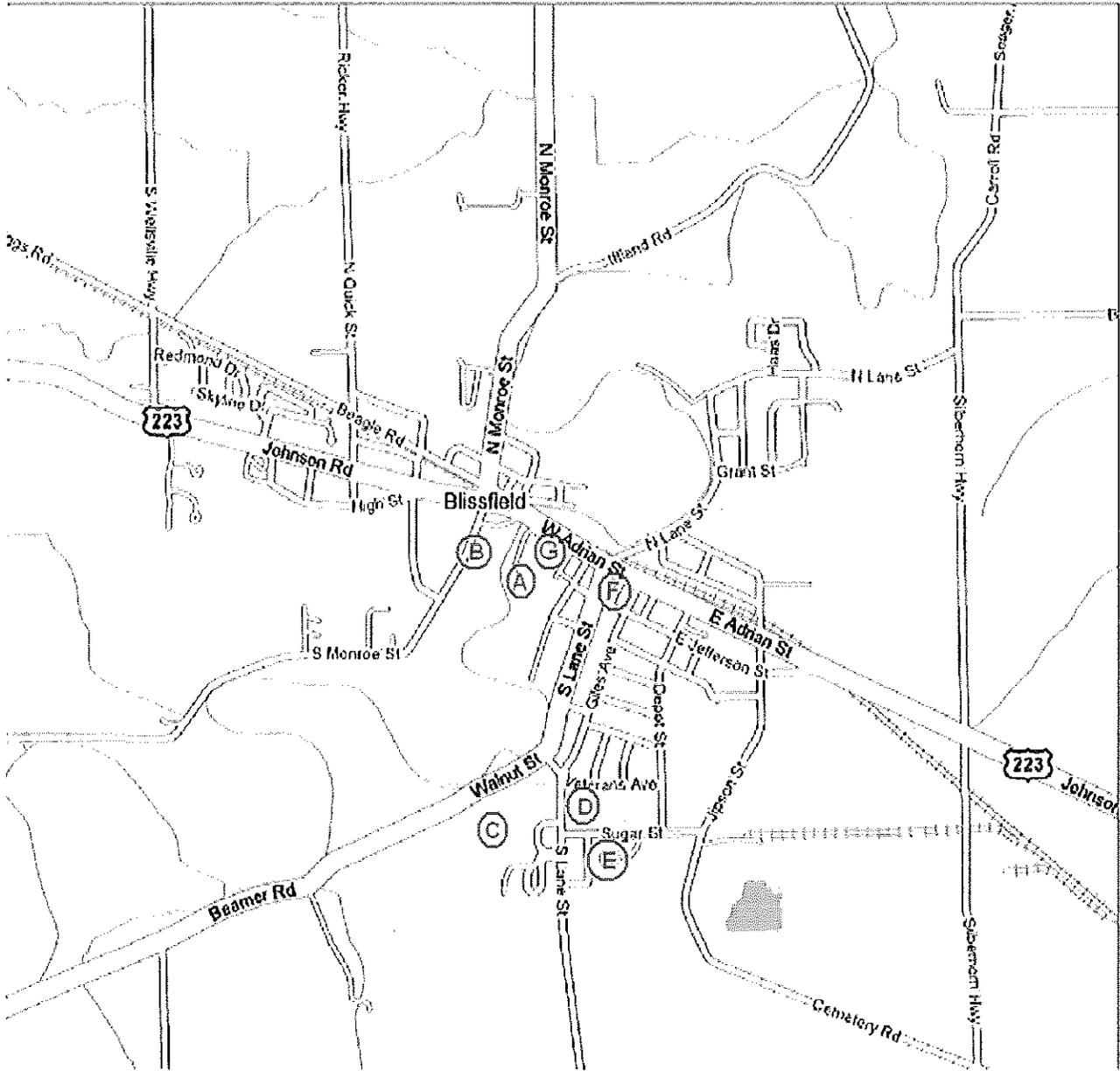
**Table 3**  
**Village of Blissfield**  
**Inventory of**  
**Recreation Facilities**

Name	Classification	Acreage	Facilities
Ellis Park	Community park	17.5	Swimming pool, playground, picnic shelters, baseball, softball, shuffleboard, volleyball, basketball, skateboard park, boat launch, benches.
Clara Bachmayer Memorial Park	Community park	6.9	Picnic shelters, playground, benches.
Bachmayer Little League Field	Neighborhood park	4.4	Baseball, picnic shelter, Boundless Playground.
O. W. Farver Little League Field	Neighborhood park	4.7	Baseball.
Mini-Park, O'Mara Park	Mini-Parks	0.5	Benches, picnic facilities, gardens, clock.
Blissfield High School	Community park School-park	70.0	Football, baseball, softball, soccer, track, exercise.
Blissfield Middle School	Community park School-park	1.7	Village tennis courts.
Blissfield Elementary School	Neighborhood park School-park	2.0	Playground.
Total acres		107.7	

**Table 4**  
**Regional Recreation**  
**Facilities**

Map #2	Facility	Type of Facility
<u>Michigan</u>		
1	Bicentennial County Park	Picnic, athletic fields, nature trails.
2	Gerber Hill County Park	Picnic, athletic fields, nature trails.
3	Ramsdell County Nature Park	Picnic, nature trails.
4	Hidden Lake Gardens (MSU)	Arboretum, nature trails.
5	Sharonville State Game Area	Nature trails.
6	Hayes State Park	Picnic, nature trails.
7	Petersburg State Game Area	Nature trails.
8	Point Mouillee State Game Area	Nature trails.
9	Sterling State Park	Picnic, beach.
10	Erie State Game Area	Nature trails.
<u>Ohio</u>		
11	Wildwood MetroPark	Picnic, nature trails, Manor House
12	Secor MetroPark	Picnic, nature trails.
13	Oak Openings MetroPark	Picnic, nature trails.
14	Maumee State Forest	Nature Trails.
15	Irwin Prairie State Nature Preserve	Nature Trails.

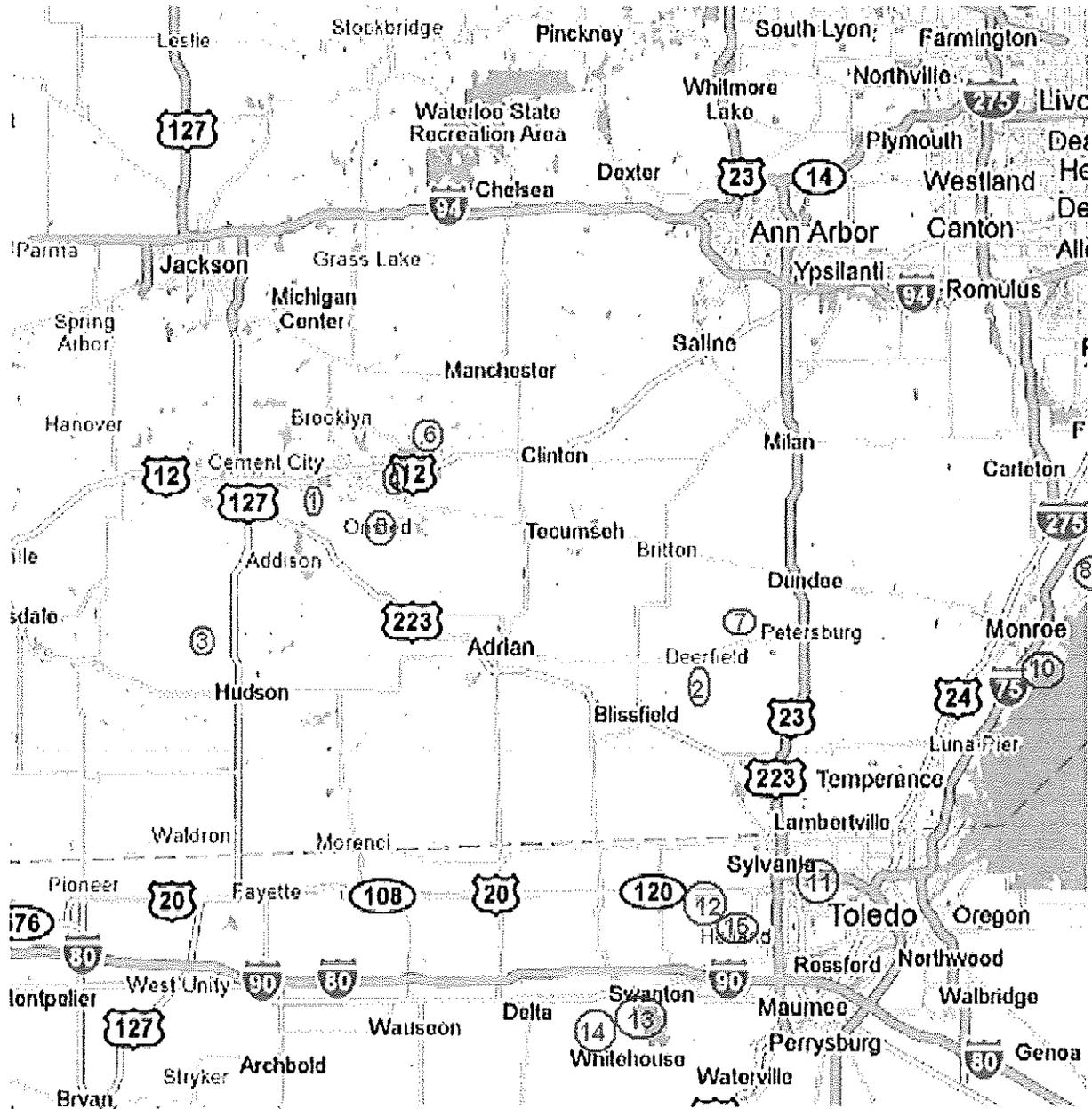
**Map 1  
Recreational Facility Inventory  
Village of Blissfield**



**Recreation Inventory Key**

- A – Ellis Park
- B – Clara Bachmayer Memorial Park
- C – Blissfield Schools Complex
- D – Bachmayer Little League Park
- E – OW Farver Little League Field
- F – Downtown Mini-Park
- G – Aloysius & Rita O'Mara Park

**Map 2**  
**Regional Recreational Facility Inventory**  
 (See Table 4 on Page 9 for legend)



## **Current Recreation Program**

The Village Council has established a Parks and Recreation Advisory Board, which is responsible for recommendations to the Village Council on the planning, administering, and evaluating the Village's recreation programs and facilities. The Advisory Board also serves to facilitate citizen participation in, and comment on, recreation matters. In addition, this group studies various recreational needs and park usage, and makes recommendations to the Village Council for improvements in this area.

The Village Council also created a Parks & Recreation Department in 2003, hiring a part-time Recreation Coordinator at that time. The Recreation Coordinator's duties include the development, implementation, and evaluation of Village recreation programming, working with the Parks and Recreation Advisory Board while doing so. This includes the supervision and management of dozens of volunteers, who help manage and implement the Village's recreation programming (i.e., sports coaches, program coordinators, etc.) The Recreation Coordinator's duties also include coordinating with outside groups who use Village recreational facilities.

The Village of Blissfield is committed to a planned and growth-oriented approach to recreational activities. Over the past five years, park and recreation expenditures have averaged approximately \$224,501. These funds have been used for staff salaries, acquisition, capital improvements, general maintenance and upkeep of facilities, and recreation programming. In the current fiscal year (October 1, 2013 to September 30, 2014), \$186,230 is budgeted for parks and recreation programming, operations, and maintenance. That budgeted figure for programming, operations, and maintenance should remain stable (adjusted for inflation) for the next five years. There are no capital projects in FY13-14's budget, although capital projects are considered for out-years as part of this plan. Funds for parks and recreation come from General Fund tax revenues, state revenue-sharing, grants, donations, sponsorships, and program fees and charges.

## **IV. LONG-RANGE GOALS**

The general goal of the recreation plan is to provide the space, facilities, and opportunities for Village residents to satisfy their recreation needs. The provision of recreation facilities should be accomplished through the coordination of various levels of government together with the private sector. Comprehensive and coordinated planning among these groups is essential in assuring a system of adequate recreation facilities that provide citizens of the Village with diverse choice and maximizing the potential for utilization. Some of the general long-range goals of this plan include:

### 1. Provision of Recreational Facilities

An effort should be made to provide local recreation facilities in a systematic fashion, which complements existing county and regional facilities. The residents of Blissfield require diversity in the types of areas and facilities provided for recreation activities. Both active and passive recreation areas should be provided within convenient distance of Village residents.

### 2. Coordination of Programs

Over the period of time covered by this plan, the Village should encourage the coordinated effort of recreation planning between itself, the township, the county, the state, and the school system, so as to avoid unneeded duplication of recreation facilities and services.

These goals serve as a backdrop for the recreation plan. The plan itself establishes the future location of facilities and the type of programs needed by the Village of Blissfield. The range of activities which contribute to the attainment of these goals includes the following:

- a. Indoor and outdoor individual and team sports/games.
- b. Activities that involve nature, such as fishing, hiking, nature study, and wildlife observation.
- c. Other sedentary types of recreation that can be enjoyed by all, including senior citizens and the physically challenged. These activities could include arts and crafts, the performing arts, and historical and re-enactment events.

All of these activities were considered in addition to the economic and social characteristics of Blissfield's population when formulating the Village's Parks and Recreation Plan.

### 3. Conservation of Natural Resources

In order to preserve irreplaceable natural features as vital components in the operation and interaction of the natural system, areas should be preserved for the appropriate use and enjoyment of residents and visitors. Marginal use areas, such as the River Raisin floodplain, are particularly sensitive to development, and should be protected because of their intrinsic value as open space.

### 4. Retention of Parks and Open Spaces

Potential park and open space areas should be set aside for open space purposes, and should not be considered as potentially available for other uses. Park and open space land is frequently consumed by more intensive uses, and should be protected as a matter of public policy. The only exceptions to this are public improvements for which there are no reasonable economic

alternatives, or where the character of an area has changed (i.e., from residential to industrial) and the open space no longer fulfills the functions for which it was intended.

## **V. PUBLIC INPUT**

The residents of Blissfield were invited to provide their input primarily through three different ways. First, residents were asked to let their opinions be known in the Village's bi-monthly newsletter. The articles in the newsletters let residents know about the activities of the Parks and Recreation Advisory Board, and urged residents to inform the Board on current public opinion. The newsletters also advised the recipients of the public input process.

Second, the Parks & Recreation Advisory Board conducted two public input sessions. The purpose of the sessions was to gather input from residents on parks and recreation matters at various points during the plan review and revision process. The Parks and Recreation Advisory Board also decided to continue to use the input obtained from the Village's 2008 Community Parks & Recreation Survey, outlined in Appendix F of this Parks & Recreation Plan.

Last, the Parks and Recreation Advisory Board held a Public Hearing for the consideration and adoption of this plan. The Public Hearing was held in February 2014. After this hearing, the Village Planning Commission held a Public Hearing in April 2014, and the Village Council conducted a public meeting in May 2014, after the required 30-day public review and comment period.

The public had numerous opportunities to provide input into the development of this plan. Through the Village newsletters, public input sessions, and the Public Hearing process, Village residents provided valuable input into this plan.

## **VI. STANDARDS FOR RECREATION AND THE PLANNING PROCESS**

In order to identify areas of need and attention, it is reasonable to compare existing recreation facilities with a set of nationally accepted standards. The standards recommended by the National Parks and Recreation Association (NPRA) are 10 acres of parkland per 1,000 persons, and include both public and private recreational facilities. This acreage represents the total recreation needs in terms of area and must be broken down for various types of facilities.

The primary recreation planning area, defined as those areas within the municipal limits of the Village of Blissfield had a 2012 Census estimated population of 3,291 persons. Using these standards (requiring approximately 10 acres per 1,000 population), the Village should have a minimum of approximately 33 acres of recreation land to satisfy current recreation needs. The secondary recreation planning area, defined as the Village of Blissfield and the surrounding Blissfield Community School District, had a 2012 Census estimated population of 7,063 persons. Using these standards (requiring approximately 10 acres per 1000 population), the Village should have a minimum of 71 acres of recreation land available to satisfy current recreation needs.

In addition, the Parks and Recreation Plan recognizes three levels of recreation service. First, neighborhood parks and school playgrounds respond to neighborhood needs. Second, Village-wide facilities respond to the needs of the Village as a whole. Last, community-wide parks and recreation facilities, such as those at the high school, are available for those who reside in the Village and/or the school district.

Table 3 on Page 9 provides both the inventory and classification of these facilities. According to the recreation facility inventory, the Blissfield Planning Area has 107.7 acres of recreation land. Therefore, the recreation facility inventory indicates a more than sufficient amount of recreation land to satisfy the present population's needs.

In addition to the parks and recreation industry standards, there are several other factors that can indicate the status of a community's recreation facilities. The Americans with Disabilities Act, along with Michigan's Barrier Free Act, provide guidelines for making facilities accessible to individuals with disabilities. Also, public input is an important way to measure the success of recreation facilities and programs.

While according to the NPRA standards, the Village has sufficient acreage dedicated to parks and recreation facilities, the public input received indicates that additional types of facilities are in demand. Many of these facilities (i.e., community center, indoor swimming pool, etc.) can be constructed in existing Village and/or school property, while others will require additional property (i.e., walking trails along River Raisin). In addition, the survey and barrier-free requirements demonstrate the need for improvements to existing parks and recreation facilities.

## **VII. PARKS AND RECREATION ACTION PLAN**

### **A. Assessment**

Development of the Village's Parks and Recreation Plan required consideration of several basic planning factors, which include:

- a. The configuration and density of the neighborhoods.
- b. The size and location of existing recreation facilities.
- c. Public input.
- d. The Village's level of compliance with applicable state and federal laws and regulations.
- e. The ability of the community to physically and financially realize improvements in recreation services and facilities.

The following Recreation Action Plan outlines a 5-year(+) program for the improvement of parks and recreation facilities within the Village of Blissfield. The Action Plan addresses the short-, medium-, and long-term recreation needs of the community, and also considers necessary maintenance and repairs to existing facilities. The Plan is the result of input from the public, the application or pertinent standards, and consideration by the Parks and Recreation Commission/Advisory Board, the Village Planning Commission, and the Village Council. The Action Plan also takes into account the inventory of existing facilities to determine the adequacy of these facilities in better serving the needs of the community. The inventory was presented in Section III of this document.

When compared to national recreation standards, the Village of Blissfield offers adequate acreage for parks. The NPRA recommends a minimum standard of 10 acres of parkland per 1000 in the community. The Village now has approximately 34.0 acres of parkland and 73.7 acres of school property, which is used for athletic, and outdoor recreational activities.

Using the above standards and the Village's current population, approximately 32 acres of parkland would be needed for the Village proper. On an overall basis, the Village, then, has slightly more than sufficient recreation acreage (34.0 acres) when compared to the national standards. With the school district property and population included, the recommended acreage is substantially exceeded (71 acres needed vs. 107.7 acres available). Therefore, from this perspective, a large-scale Village program of land acquisition is not needed.

However, other areas need to be addressed because of public input. These areas include improving the condition of some Village recreational facilities, compliance with barrier-free requirements, the provision of additional areas for walking, bicycles, in-line skates, and other "pedestrian" or "non-motorized" recreation facilities, and indoor recreational facilities (i.e., community center, indoor swimming pool, and a performing arts center)

In addition to these factors, the Village must ensure that the needs of an aging population are met (see "population" section in Part "II" above).

### **B. Goals and Objectives**

In summary, there is a general agreement that the parks and recreation facilities within the Village, for the most part, serve the needs of the community. However, there are some areas that

need to be addressed. Future recreation goals should focus on these areas. The first goal is to develop Phase 1 of a proposed walkway system. The second goal is to renovate the approaches to the pedestrian bridge between Ellis and Clara Bachmayer Parks. The third goal is the creation of a dog park. The fourth goal is the development of Phase 2 of the proposed walkway system. The fifth goal is the coordination and cooperation with the Blissfield Community Schools to provide indoor recreation facilities, such as a community center, an indoor swimming pool, and a performing arts center. The sixth and final goal is the Enhancement of the Village's current park system.

More specifically, the objectives that would help reach the goals include:

**Goal 1:** Phase I Development of Trails, Walkways, and Linear Trail System in existing parks.

- a. Develop 2,785 Lineal Feet of trail in Bachmayer and Ellis Park.

**Goal 2:** Renovate the bridge between Ellis and Clara Bachmayer Parks to make it handicapped accessible.

**Goal 3:** Creation of a Dog Park.

**Goal 4:** Phase II of the Linear Trail System

- a. Includes the southern passage from Clara Bachmayer Park through private property along the River Raisin to a point across from Blissfield Middle school.

**Goal 5:** Work with Blissfield schools to develop indoor recreation facility OR work with local organizations/facilities to provide recreational opportunities

- a. This will include additional programming for the community such as
  - i. Art Classes
  - ii. Photography Classes
  - iii. Computer Classes
  - iv. Summer Programming for kids at the park
  - v. Sewing Classes
  - vi. Exercise Classes

**Goal 6:** Enhance Current Park Systems

- a. Remove Shuffleboard courts and replace with either horse shoe pits and/or corn-hole games
- b. Improve Volleyball courts (consider moving?) - obtain new nets and lines.
- c. Repair outdoor swimming pool (get estimates?)
- d. Improve skate park
- e. Add athletic fields

NOTE: Phase III of the Trails, Walkways, and Linear Trail System includes the northern passage from US223 north to a dam on the River Raisin (5600 lineal feet). Phase IV of the Trails, Walkways, and Linear Trail System includes the addition of two (2) bridges across the River Raisin;

one (1) off Walnut St. near Blissfield Middle School, and one (1) near the dam off N. Lane St. The estimated cost: \$800,000 for both bridges

The goals and objectives in this 5-year plan will be accomplished through six capital improvement project areas. The first highest priority project will be the installation of 2,785 linear feet of paved trails in Ellis and Clara Bachmayer Parks – Phase 1 of the planned linear walkway system. The trails will provide dedicated non-motorized pathways within these parks, and will improve handicapped accessibility, so these facilities comply with relevant barrier-free requirements. Funds would come from the Village's general fund, as well as state recreation and foundation grants, and community contributions.

The second highest priority capital project will be the renovation of the approaches to the pedestrian bridge between Ellis and Clara Bachmayer Parks. The purpose of this project is to improve the condition of the approaches, and compliance with relevant barrier-free requirements. Funds would come from the Village's general fund, as well as state recreation and foundation grants and community contributions.

The third highest priority project is the development of a dog park. The need for such a facility was demonstrated by public input received during the review and revision process of this plan. The most likely location for this facility would be in Clara Bachmayer Park, although that decision has not yet been formally made. These improvements would be funded through the Village's general fund.

The fourth highest priority project is Phase 2 of the planned linear walkway project – the southern passage from Clara Bachmayer Park through private property along the River Raisin to a point across from Blissfield Middle school. This need for this project stems from feedback received during the public input process used during the review and revision of this plan. It would be funded through the Village's general fund, state recreation and/or transportation grants, and community contributions.

The fifth highest priority project is the construction of indoor recreation facilities, in conjunction with the Blissfield Community Schools. These could include an indoor swimming pool, a community center, and a performing arts center. This project, if proven feasible, would be funded jointly by the Village and the Schools, through bonds that would need to be approved by Village and School district voters. Failing that, the Village would work with local groups to provide additional recreation programs and opportunities to Village residents.

The lowest priority project is the enhancement of the Village's current park system. This could include the removal of the shuffleboard courts in Ellis Park and their replacement with either horseshoe pits and/or corn-hole games, the improvement or moving of the volleyball courts in Ellis Park, the repair and renovation of the Gail Giles Swimming Pool in Ellis Park, the improvement of the skateboard park in Ellis Park, and the addition of athletic fields at a to-be-determined location in the Village. These projects were identified during the public input process during the review and revision of this plan. These project would be funded though the Village's General Fund, state recreation grants, or community contributions.

The projects in this 5-year plan will require external funding assistance in order to accomplish them. Additionally, these projects' timetables are flexible, and the costs included are only

estimates. Actual costs may vary somewhat from the estimates in this plan. These projects can be modified, if necessary, and completed as funds become available. The following is the Capital Improvement Plan for these projects:

**VIII. ACTION PLAN: CAPITAL IMPROVEMENT SCHEDULE**

<u>DATE</u>	<u>PROJECT</u>	<u>COST</u>	<u>FUNDING SOURCE</u>
2014	Phase 1, linear pathway system - Ellis Park - Clara Bachmayer Park	\$150,000	General fund Recreation grants Foundation grants Donations
2014	Pedestrian bridge approach renovations	\$30,000	General fund Recreation grants Foundation grants Donations
2014	Dog park development - Clara Bachmayer Park (?)	\$10,000	General Fund
2016	Phase 2, linear pathway system - South of Clara Bachmayer Park	\$300,000	General Fund Recreation grants Transportation grants Foundation grants Donations
2018(+)	Indoor recreation facilities (schools) - Indoor swimming pool - Community center - Performing arts center	\$11,000,000	Bonds
2019	Enhance Current Park System - Ellis Park - Clara Bachmayer Park - Athletic fields	\$200,000	General Fund Recreation Grants Foundation grants Donations

## **IX. ADMINISTRATIVE STRUCTURE**

To develop and maintain a successful recreation program, a legal and fiscal administrative structure has been established to assure availability and maintenance of recreation facilities and programs. The Village must have the appropriate financial resources to adequately provide maintenance and programming, so it can assure optimum recreation opportunity. The Parks and Recreation Advisory Board therefore is the body of representative citizens that works with the Recreation Coordinator and Village Administrator, as well as professional consultants, in order to recommend, maintain, and evaluate recreation programs, services, and facilities. As a collective entity, the Advisory Board offers the following advantages:

- a. It provides the Village with collective wisdom.
- b. Good decision-making is more likely with several individuals.
- c. It provides citizen input into recreation planning.
- d. It is an effective means of achieving public support within the Village.
- e. It provides for continuity of policy and programs.

The Village of Blissfield also recognizes that park and recreation services are people-to-people services, and need the involvement and support of citizens. The functions of the Parks and Recreation Advisory Board are as follows:

- a. To define the objectives of public recreation services and recommend the recreation policy of the Village.
- b. To develop and recommend a sound fiscal plan to achieve recreation goals.
- c. To provide for an adequate system of recreation facilities and areas.
- d. To recommend recreation goals (short-, medium-, and long-term) of the Village, and to work toward those goals.
- e. To provide the link between the Village residents and the Village government.

It is also necessary to have legal authority in order for the Village of Blissfield to provide a public recreation system, to acquire land, and to develop facilities. The Village can only do these tasks through the authority granted by the laws of the State of Michigan. The operation of our public recreation agency must be within the legal framework as provided for by enabling legislation. An example of this is Public Act 156 (1917), "The Recreation and Playground Act". Also, the Blissfield Village Council's resolution that created the Blissfield Parks and Recreation Advisory Board included the following elements:

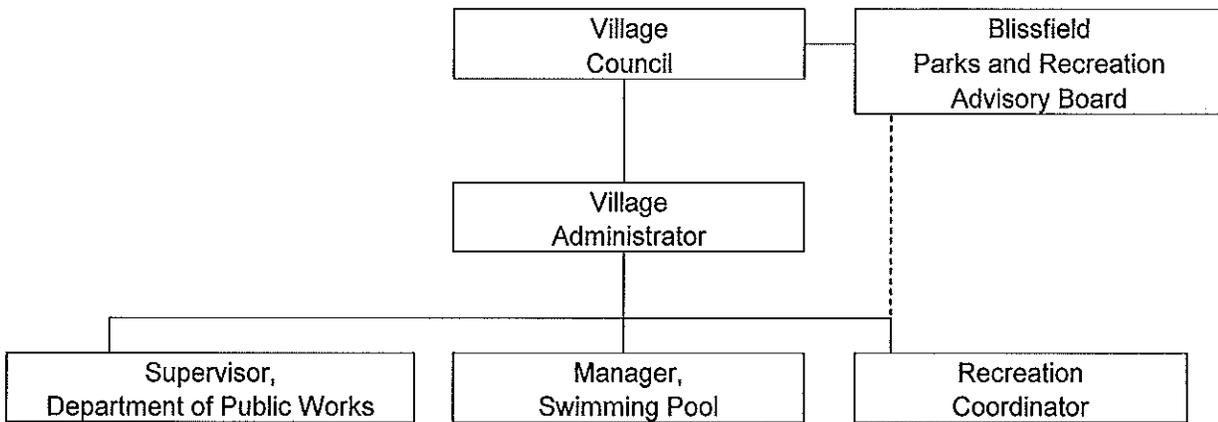
- a. A delineation of the powers and duties of the Board.
- b. A provision for the composition of the Board, and the method of appointment and term of office.
- c. A provision for meetings, records, and quorums.

Presently, the Village Administrator oversees Village parks and recreation activities and staff. Parks and recreation facility maintenance is accomplished by the Village Department of Public Works. There is also a seasonal pool staff, as well as a seasonal parks maintenance staff. Additionally, the Recreation Coordinator administers recreation programming. Including the Parks & Recreation Advisory Board (and excluding program volunteers), this organization includes approximately 24 individuals.

Ultimately, the Village Council provides the Village Administrator with policy guidelines to follow. With the Parks and Recreation Advisory Board, public input is gathered from a wide variety of sources, and presented in recommendation form to the Village Council for consideration. The Village Council is the final policy-maker, though public input is invited at every level of policy formulation (see Chart 1 below).

**Chart 1**

**Village of Blissfield  
Parks and Recreation  
Organizational Chart**



## **X. THE FINANCIAL PLAN**

The financial plan is a guide for local recreation budgeting. The plan must account for any available sources of revenue, as well as budgeting operation/maintenance and capital projects.

The Village of Blissfield needs to utilize multiple revenue sources in order to fund local recreation. No single revenue source can assure an appropriate recreation services program. The multiple sources of revenue include general fund tax dollars, bonds, grants, state revenue-sharing funds, foundation grants, program fees and charges, and gifts and donations. A successful parks and recreation program, such as Blissfield's, includes all of these revenue sources.

Recreation expenditures fall into two major categories: operations and maintenance, and capital projects. Operations and maintenance includes three types of spending: recreation programming, administration, and facilities maintenance. Within these groups, funds are necessary for salaries and wages, supplies, equipment and miscellaneous expenses, and other program concerns.

Capital projects are the second of the two major budgetary expenditure categories. They include expenditures for land acquisition, as well as for construction and major improvements. Capital projects are lengthier in term and broader in scope physically and fiscally.

Current capital projects are, simultaneously, a response to needs and the groundwork for future recreation opportunities. A shift from one to the other of the two types of capital expenditures implies the movement from one stage to another in the process of facility and resource and development. Emphasis upon land acquisition implies an initial stage in the development process, intent to provide passive forms of recreational opportunities, and an attempt to bank land for the future. Emphasis on construction and improvement of existing land infers intent to provide BOTH active AND passive recreation opportunity.

A successful recreation program, based on a sound plan, involves a programmed approach to estimating revenues and budgeting expenditures. It will also include a careful balance between operating and capital project budget appropriations.

## **XI. CONCLUSION**

This Parks and Recreation Plan details the intentions of the Village of Blissfield regarding the acquisition, development, and maintenance of quality recreational facilities. The Village is committed to these goals in its pursuit of a higher quality of life for all of those persons affected by this plan. In addition to governmental commitment, the private sector and the general citizenry have also demonstrated their dedication to this goal, as evidenced by the donation of Farver Field in 1994 (by a local foundation), donations for the Giles Swimming Pool, the support of local service clubs for Village park facilities, new community-built playground facilities and skateboard park in the Village park system, and the development of the downtown mini-park and O'Mara Park. In spite of the commitment by the community as a whole, Blissfield cannot carry out the projects outlined in this plan unless we receive supplemental funding from the State of Michigan. It is primarily for this reason that this plan is in place, in order to take advantage of the Michigan Department of Natural Resources' available recreation grant programs.



**PUBLIC OUTDOOR RECREATION GRANT  
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE:  MICHIGAN NATURAL RESOURCES TRUST FUND  CLEAN MICHIGAN INITIATIVE  
(Please select one)  LAND AND WATER CONSERVATION FUND  RECREATION PASSPORT  BOND FUND

GRANTEE: Village of Blissfield

PROJECT NUMBER: 26-00395

PROJECT TYPE: Combination

PROJECT TITLE: Clara Bachmayer Memorial Park

Acquire 8 acres to develop; Picnic area; Shelter; Playground equip.; Footbridge;

PROJECT SCOPE: Parking; Fencing; Landscaping; Comfort station; Lighting; Sewer water; Ice skating area

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)		
Name of Agency (Grantee) Village of Blissfield	Contact Person James Wonacott	Title Administrator
Address 408 E. Adrian St., PO Box 129	Telephone (517) 486-4347	
City, State, ZIP Blissfield, MI 49228	Email administrator@blissfieldmichigan.gov	

**SITE DEVELOPMENT**

Any change(s) in the facility type, site layout, or recreation activities provided?  
If yes, please describe change(s).  Yes  No

We have added 2 picnic shelters and upgraded the playground equipment.

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.)  Yes  No

Are any of the facilities obsolete? If yes, please explain.  Yes  No

Is the site and all facilities accessible to persons with disabilities? If no, please explain.  Yes  No

The restroom facility built with the grant is not fully accessible. Accessibility improvements are being reviewed.

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

We have added 2 picnic shelters, and upgraded the playground equipment.

## POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)

### SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?  
If yes, please provide a photograph of the sign. If no, please explain.  Yes  No  
Photograph will be provided after the spring snow melt. ::

Are the facilities and the site being properly maintained? If no, please explain.  Yes  No

Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain.  Yes  No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.  Yes  No

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.  Yes  No  
facilities are inspected thrice weekly. Maintenance is performed as needed, based on those inspections. The footbridge is inspected by an engineer every 5 years.

### GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Photograph to be provided in spring.  Yes  No  N/A

Is any segment of the general public restricted from using the site or facilities?  
(i.e. resident only, league only, boaters only, etc.) If yes, please explain.  Yes  No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.  Yes  No  
We have picnic shelter reservation charges. They are \$15 for Village residents, \$20 for small shelters for non-Village residents, and \$30 large shelters for non-Village residents.

What are the hours and seasons for availability of the site?  
Park is open year round. Hours are 6am to 11:30pm.

POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)

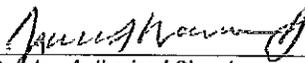
COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

James A. Wonacott

Please print

  
Grantee Authorized Signature

02/21/14

Date

Laura L. Neuman

Please print

  
Witness Signature

02/21/14

Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [ ] MICHIGAN NATURAL RESOURCES TRUST FUND [X] CLEAN MICHIGAN INITIATIVE
(Please select one) [ ] LAND AND WATER CONSERVATION FUND [ ] RECREATION PASSPORT [ ] BOND FUND

GRANTEE: Village of Blissfield

PROJECT NUMBER: CM99-036

PROJECT TYPE: Development

PROJECT TITLE: Gail Giles Swimming Pool Renovations

PROJECT SCOPE: Main pool liner; Wading pool liner; Main pool solar cover; Handicapped lift
(Main Pool); Replace pool deck sections, 200 SF; Bathhouse renovation

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Contains information for Village of Blissfield, James Wonacott, Administrator.

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s). [ ] Yes [X] No

No.

Please refer to the attached boundary map. Has any portion of the project site been converted to a use
other than outdoor recreation? If yes, please describe what portion and describe use. (This would include
cell towers and any non-recreation buildings.) [ ] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [ ] Yes [X] No

Is the site and all facilities accessible to persons with disabilities? If no, please explain. [X] Yes [ ] No

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe
the present use and provide a schedule for future development, including a list of proposed facilities.

n/a

## POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)

### SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?  
If yes, please provide a photograph of the sign. If no, please explain.  Yes  No  
Photograph to be provided after spring snow melt.

Are the facilities and the site being properly maintained? If no, please explain.  Yes  No

Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain.  Yes  No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.  Yes  No

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.  Yes  No  
Facilities are inspected daily during season, and maintained as needed. Facility is winterized each November.

### GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Photo to be provided after snow melt.  Yes  No  N/A

Is any segment of the general public restricted from using the site or facilities?  
(i.e. resident only, league only, boaters only, etc.) If yes, please explain.  Yes  No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.  Yes  No

What are the hours and seasons for availability of the site?  
See "comments" section for fee schedule.

POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

Swimming pool fees

Daily pass - \$3/person

	Individual	Family	Added Person
Monthly pass (Village resident)	\$20	\$35	\$5
Monthly pass (non-Village resident)	\$30	\$50	\$10
Season pass (Village resident)	\$50	\$100	\$15
Season pass (non-Village resident)	\$75	\$135	\$25

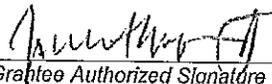
Swim lessons (Village resident) - \$30/person  
 (non-Village resident) - \$40/person

Pool rental (Village resident) - \$55/hour  
 (non-Village resident) - \$100/hour

CERTIFICATION

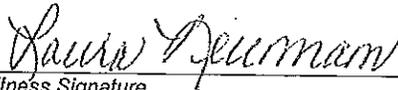
I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

James A. Wonacott  
 Please print

  
 Grantee Authorized Signature

02/21/14  
 Date

Laura L. Neuman  
 Please print

  
 Witness Signature

02/21/14  
 Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS  
 GRANTS MANAGEMENT  
 MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
 PO BOX 30425  
 LANSING MI 48909-7925



PUBLIC OUTDOOR RECREATION GRANT
Post-Completion Self-Certification Report

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [X] MICHIGAN NATURAL RESOURCES TRUST FUND [ ] CLEAN MICHIGAN INITIATIVE
(Please select one) [ ] LAND AND WATER CONSERVATION FUND [ ] RECREATION PASSPORT [ ] BOND FUND

GRANTEE: Village of Blissfield

PROJECT NUMBER: TF96-066

PROJECT TYPE: Development

PROJECT TITLE: Ellis Park Boat Launch

PROJECT SCOPE: Demolition; Earthwork; Concrete pavement (4", 950 SQ); Concrete pavement (8", 1000 SF); Gravel drive (250 SY); Seawall (130 LF); Site repair/seeding; Canopy trees (9 ea.); Moorings (6 ea., 6" steel bollards)

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: Village of Blissfield, James Wonacott, Administrator, 408 E. Adrian St., PO Box 129, Blissfield, MI 49228, administrator@blissfieldmichigan.gov

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [ ] Yes [X] No

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [ ] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [ ] Yes [X] No

Is the site and all facilities accessible to persons with disabilities? If no, please explain. [X] Yes [ ] No

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

n/a

POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)

**SITE QUALITY**

Is there a park entry sign which identifies the property or facility as a public recreation area?  Yes  No  
If yes, please provide a photograph of the sign. If no, please explain.  
Photo will be provided after spring snow melt.

Are the facilities and the site being properly maintained? If no, please explain.  Yes  No

Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain.  Yes  No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.  Yes  No

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.  Yes  No  
Facility is inspected weekly. Maintenance performed as needed.

**GENERAL**

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)  Yes  No  N/A  
Photo to be provided after spring thaw.

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.  Yes  No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.  Yes  No

What are the hours and seasons for availability of the site?  
Facility is open daily 6am to 11:30pm.

POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

James A. Wonacott  
Please print

  
Grantee Authorized Signature

02/21/14  
Date

Laura L. Neuman  
Please print

  
Witness Signature

02/21/14  
Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925

**APPENDIX B**  
**Agenda/Minutes for Public Input Session**  
**Parks and Recreation Advisory Board**

**AGENDA – February 21, 2013**

**7:00PM**

**Schultz-Holmes Memorial Library Meeting Room**

1. Call to order/Pledge of Allegiance
2. Approval of minutes from 1-17-13 regular meeting
3. New Business – Town Hall Meeting
4. Adjournment

**Village of Blissfield  
PARKS AND RECREATION ADVISORY BOARD  
February 21, 201  
Meeting Minutes  
Schultz-Holmes Memorial Library**

**Call to Order: 7:00 pm**

**Pledge of Allegiance**

**Members Present: Burtle, Cueto, Chappuies, Steedle, May, Hinde**

**Members Absent: None**

**Others Present: Jim Wonacott (Village ADM), Joe Sawicki, Micheal Casper, Victoria Fetzer, Emilie**

**Approval of Minutes: Member Burtle moved Member Hinde seconded to approve the Jan 17<sup>th</sup> meeting minutes, the motion was unanimously approved.**

**Agenda Items; Town Hall meeting open to the public to discuss five year plan.**

**Joe was first up and discussed that he has used the park for years and it used to be packed but its not now. He said that the skate park is falling apart and is in need of major repair. One major problem is that the ground is not level. Flooding is the major reason for the problems. Brought a three step plan for solving this problem. Also mentioned that having some events might help raise money to fix this problem.**

**Mike Casper spoke next and said he has put in over 70 hours of work into park and wants to see it kept up. Also that a box that was used by skaters is missing. Jim said he would follow-up on this.**

**Emilie Mullins spoke of programs that was ran in Monroe such as Tot Lots in the summer. She mentioned that grants might available for programs such as these. Also would like to see gazebos for performers. Indoor rec. center would be nice.**

**Billie Patton said she was here for support. Would like to see a pet park or event and festival. Mentioned that if Adrian cancels rec program we might see a overload. Also that walking trails would be nice to have.**

**Mike Gunter spoke that a he would like to see a dog park. Possibly moving the skatepark to a better place. Linier trails, trees.**

**Mike and D. agree that skatepark needs help. They would also support a new rec facility. Would like it to have a indoor track and workout facility.**

**Old business-Director May updated programming. Member Chappuies said soccer needs to get going. Director May said steps have all ready been taken**

**New business- Member Hinde said that the soccer fields need mowed more often. Jim said to have Eric discuss with new facility director at school. Member Hinde wants to have soccer meeting.**

**Member Burtle said there is a problem with signage at the Boundless playground. Billie said she needs email list for sponsors for this sign. Need to walk parks to see whats needed. Director May asked that members bring fundraising ideals to our next meeting.**

**Adjournment: Member Steedle moved and member Cueto seconded. Motion passed unanimously at 8:45pm.**

APPENDIX C

Notice of Availability of Draft Plan for Review  
Notice of Public Meeting after Review Period

15 minutes of the meeting. MOTION

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March 31, 2014.  
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35.02. MOTION

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the Blissfield

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p.m.

ctfully submitted,  
y Crane, Clerk  
, Jr., Supervisor  
(201)

**NOTICE**

HEARING ON  
NNEX LANDS  
LAGE OF  
FIELD

EREBY GIVEN  
Blissfield that a  
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requesting  
he Village of  
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Said lands are  
Township of  
wee County,  
ore particularly  
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ill be presented  
at 1:30 p.m. in  
Commissioners  
House, Adrian,  
time all parties  
ear before said  
sioners and be  
osed change to  
aid Village.  
t: April 14, 2014  
in, Village Clerk

**PALMYRA TOWNSHIP BOARD  
APRIL 10, 2014 REGULAR  
MEETING  
-SYNOPSIS-**

Present: James Isley, Angela  
Koester, Dale Terry, and Perry  
Pooley Absent: Steve  
Papenhagen

Minutes Reviewed: March  
13th Regular Meeting minutes  
were approved.

Public Comment: Time was  
allotted for public input.

Reports: All reports received  
were approved as submitted.

Communications: Items  
discussed: Cemetery Association

Unfinished Business: Items  
discussed: 2014-15 Twp. Budget,  
Noise Ordinance Consideration,  
Cemetery Millage, Salt Brine  
application and Old Village  
Cemetery.

New Business: Items  
discussed: Employee Benefits,  
Dual Dispatch-Blissfield/Palmyra,  
Twp. Insurance Renewal,  
Cemetery Funding, Cleanup Day,  
Memorial Day Parade, Ambulance  
changes, Region 2 PC Dinner,  
PTFD Millage and Academy Rd  
Cleanup.

Bill Payment: All bills were  
paid as presented.

Complete Minutes of these or  
any other Palmyra Township  
meeting may be obtained from  
Clerk Angela Koester, P.O. Box  
97, Palmyra, MI 49268.  
Approved minutes can be viewed  
on our website at  
www.palmyratownship.net. Next  
regular meeting: May 8, 2014.

Respectfully Submitted,  
Angela Koester, Clerk  
(150)

**PUBLIC NOTICE**

**RIGA TOWNSHIP GENERAL  
MEETING MOTIONS  
APRIL 14, 2014**

A motion was made by  
Dusseau and supported by Goetz  
to approve the minutes from the  
March 10, 2014 general meeting.  
Motion carried.

A motion was made by  
Dusseau and supported by Goetz  
to approve the minutes from the  
March 17, 2014 Settlement Day  
meeting. Motion carried.

A motion was made by Goetz  
and supported by Dusseau to  
approve the minutes from the  
March 24, 2014 public hearing  
meeting and special meeting as  
corrected. Motion carried.

A motion was made by Goetz  
and supported by Dusseau to set  
the road millage renewal to be

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**BLISSFIELD VILLAGE COUNCIL  
NOTICE OF PUBLIC HEARING  
Revised Parks & Recreation Plan  
April 23, 2014**

The Blissfield Village Council will conduct a public  
meeting at 7:00 pm, on Tuesday, May 27, 2014, at  
the meeting room of the Schultz-Holmes Memorial  
Library, in Blissfield. The purpose of the public  
hearing will be to hear public comment regarding the  
draft revisions to the Village of Blissfield Parks &  
Recreation Plan, as developed and recommended by  
the Village's Parks and Recreation Advisory Board  
and Village Planning Commission. Copies of the  
draft plan are available for review at the Village Office  
(408 E. Adrian St., 486-4347) and at the Village's  
website ([www.blissfieldmichigan.gov](http://www.blissfieldmichigan.gov), under  
"downloads").

James A. Wonacott, Village Administrator

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**APPENDIX D**  
**Minutes from Public Meeting**

Village of Blissfield  
Official Council Proceedings

A regular council meeting was called to order by the President, Michael Gunter, on Tuesday, May 27, 2014 at 7:00 p.m.

Trustees Present: President Michael Gunter, George Brown, Mark Burgermeister, A. Ray Jones, Randy Kelley, Bob Valdez, Arthur Weeber.

Trustees Absent: None.

A public hearing was held regarding the draft revised Village of Blissfield Parks & Recreation Plan. No citizen comments were made.

A motion by Trustee Jones and seconded by Trustee Kelley to approve the minutes of the May 12, 2014 meeting, as presented.

Voting Yes: Brown, Burgermeister, Gunter, Jones, Kelley, Valdez.

Voting No: None.

The motion was approved.

A motion by Trustee Kelley and seconded by Trustee Valdez to approve the revised Village of Blissfield Parks & Recreation Plan, as approved by the Parks & Recreation Advisory Board on February 20, 2014 and the Planning Commission on April 7, 2014.

Voting Yes: Brown, Burgermeister, Gunter, Jones, Kelley, Valdez.

Voting No: None.

The motion was approved.

A resolution by Trustee Jones and seconded by Trustee Brown to authorize the Village President to sign an agreement with Tri-County Historical Museum, Inc. for a right of first refusal option to purchase the property located at 440 E. Jefferson Street (former Home Canning Company), for a period of six (6) months.

Voting Yes: Brown, Burgermeister, Gunter, Jones, Kelley, Valdez.

Voting No: None.

The resolution was approved.

Trustee Arthur Weeber arrived at 7:52 p.m.

A resolution by Trustee Kelley and seconded by Trustee Valdez and unanimously approved by the council to authorize the Village Administrator to sign a listing contract with Kyle Cranor Realty to sell the Blissfield Village Office property, located at 408 E. Adrian Street, for a period of six (6) months, with a commission of six (6%) percent of sale price when the sale is closed.

A resolution by Trustee Valdez and seconded by Trustee Brown to authorize Knapp Motors (Blissfield) to replace the transmission in the Village's 2007 Chevrolet Silverado with a new transmission, for their estimated price of \$5,293.00.

Voting Yes: Brown, Burgermeister, Jones, Kelley, Valdez, Weeber.

Voting No: Gunter.

The resolution was approved.

A motion by Trustee Brown and seconded by Trustee Kelley and unanimously approved by the council to deny the Water Treatment Plant Sludge Facility Project change order request from Greener Planet Solutions, dated January 31, 2013 and received May 16, 2014.

A motion by Trustee Burgermeister and seconded by Trustee Kelley and unanimously approved by the council to adjourn the meeting at 8:23 p.m.

Laura Neuman, Clerk

Michael Gunter, President

## **APPENDIX E**

### **Survey Results Executive Summary**

Overall a majority of respondents were female middle aged adults with a median household income ranging from \$50,000-\$54,000 who spend under \$1,500 annually on recreation services and activities. In regard to recreation programming respondents reported greatest interest in opportunities for youth, lifelong athletic activities, enrichment and self improvement, health and fitness, and travel and tourism. In regard to specific recreational activities a majority of respondents reported greatest interest for themselves or their family in reading, natural environment education, landscaping, gardening, photography, biking, hiking, in-line skating, walking, intermediate aerobics, water aerobics, and low impact aerobics, choir, music lessons, theater movies, and home movies. In regard to sports (i.e., basketball, baseball, golf, soccer, volleyball, tennis, softball) respondents reported little interest except for sporting opportunities for youth.

Further, respondents indicated that 4:00pm to 8:00pm, Monday through Friday, and 8:00am to 4:00pm on Saturday and Sunday were the times most convenient for them and/or their family to participate in recreational services or activities. Respondents also indicated they preferred to receive information related to recreational services and activities via direct mailings and local newspaper advertisements, and if constrained from recreation participation, constraint was due to personal time constraints or lack of service and activity information. Respondents also indicated most frequently that they utilized village recreational facilities and programs one day a week, primarily during the summer months.

Overall respondents agreed that Village recreational areas and facilities meet there recreational needs; they felt safe using facilities, programs and services; that the Parks and Recreation department had a satisfactory image; that park and recreation areas and facilities were well maintained; and that facilities for recreation compare favorably to those of surrounding communities. In regard to opportunity for public input on Village recreation decisions, respondents were split in regard to agreement. In regard to park acreage, respondents agreed that park acreage was adequate in their neighborhood and the Village. In contrast less than a majority of respondents found the Village to be responsive to community recreational needs or an important recreation provider to themselves or their families.

Respondents also indicated that the Village should collaborate extensively with local businesses to sponsor recreation opportunities and that the Village should provide more recreational activities for youth, adults, women, seniors and the family. Further, respondents indicated that the Village does a good job of marketing and advertising recreation programs and services and that they receive timely information about Village recreation programs and services.

Related to finances, respondents indicated they were not sure if the Village was spending an adequate amount of money on recreation or if the Village should increase recreation-related spending. Further uncertainty was reported in regard to whether or not developing new facilities for recreation should be a Village priority. While not a majority, respondents did advocate for improving current facilities for recreation. Further respondents advocated for increased recreational programs and services. Respondents indicated user fees and charges are adequate and affordable for recreational programs and services and that non-Village residents should pay higher recreational user fees and charges than Village residents. Respondents also advocated that

fees should not be collected on a sliding-scale based on household income. When asked if they were willing to pay increased user fees to support recreation program and/or service expansion, respondents were almost evenly split in terms of agreement, disagreement, and uncertainty. Further, a respondents indicated they were unwilling to pay increased taxes for the improvement of Village park and recreation areas and facilities or the development of new Village park and recreation facilities. Finally, respondents indicated an almost even split in terms of agreement, disagreement, and uncertainty in regards to the Village hiring a full-time park and recreation director.

In regard to Future facility planning, respondents indicated the Village should develop a paved river walk trail, an indoor community/recreation center, a community trail system, more areas along the river, educational trails along the river, and improve or expand support facilities. While less than the majority, respondents did advocate for the updating of all existing park and recreation facilities, the development of an indoor pool, and the development of more playgrounds and play areas. Further, respondents disagreed the Village should invest in an indoor ice rink and the expansion of the skate park. Respondents were almost evenly split in terms of agreement, disagreement, and uncertainty in relation to the development of a fine arts center and the installation of digital information signs within the community.